

National Pygmy Goat Association
Board of Directors Meeting
June 8-9, 2017
Cottonwood, Arizona

Thursday, June 8, 2017

The meeting was called to order at 8:16 AM by President Linda Henwood.

Directors present: Vice President Chad Hudson, Treasurer Joyce Hubbard, substitute Secretary Crystal Shults, Katie Ridley, Susan Seiler, Denise Fraser, Sharon Irving, Sarah Read, Lynda Gredin, Cheryl Rogers, Karen Hepner, Kim Shunney and Donna Staley. Michelle Fonda was absent due to health reasons.

Business Manager Dori Lowell was present as well as several NPGA members in attendance.

Officer Reports

President: Linda Henwood spoke to letting the Vice President Chad Hudson do any reading on her behalf for the Board of Directors meeting, General Membership meeting and National Champion Challenge results due to dental procedure issues.

Vice-President: No formal report. Chairs sent their reports in a timely manner.

Secretary: No report. Crystal Shults filled in for Michelle Fonda.

Treasurer: Directors have the current Treasurer Report. Treasurer Report was unanimously accepted.

Approval of Minutes: It was discussed that two words (in conjunction) had been left out of Motion 2017-1.

Motion 2017-15	Seiler/Hubbard	Passed
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I move that January 2017 Board Meeting Minutes be amended as follows and accepted: Motion 2017-1 sentence 4 read as: To maintain the quality of NPGA licensed judges, an official NPGA continuing education clinic will be held in conjunction with the official NPGA Judging clinic.

The Board unanimously accepted.

Approval of Agenda: A request had been made to move the order of agenda to allow the JTC report to be given at a later time when NPGA members with interest can be in attendance.

The Board unanimously accepted.

Central Office Report

Business Manager Dori Lowell reported the current membership (6/5/2017) is 1108. Membership is a little bit down so far this year but will not have a trend indication until the end of the year because of the flexible nature of memberships coming in. Membership rosters are available to be emailed out upon request. Fillable registration form has been well received.

Certification: One goat was reviewed and passed.

The Central Office Report was unanimously accepted.

COMMITTEE REPORTS

BREED STANDARD COMMITTEE

Breed Standard Committee Chairperson David Wortham presented the report. The committee has been working on questions pertaining to stockings and relevant changes in the breed standard and color chart. The committee has also been working on getting the Breed Standard and the Color Chart in sync and addressed changes in motion new business G.

Motion New business G was discussed as written and withdrawn for discussion later under new business.

The Breed Standard Report was unanimously accepted.

David Wortham was appointed as Breed Standard Chair and approved by the Board of Directors.

HEALTH, EDUCATION, and RESEARCH

Vice President Chad Hudson read the report. There was no further discussion. The HER report was unanimously accepted.

JUDGES TRAINING COMMITTEE

Delay of report and discussion was asked and granted by the Board.

PUBLIC RELATIONS

Report was read by Vice President Chad Hudson. NPGA Public Relations has a new email account. NPGAPR@gmail.com

The Facebook NPGA Information portal page has been a success. It was reiterated that the page is only to be used as information going out from the NPGA and not for questions and discussions posed that should be addressed elsewhere such as health issues.

The committee asked the Board to consider advertisement for the NPGA on Google for a monthly fee which was discussed and denied.

The Public Relations report was unanimously accepted.

PUBLICATIONS

The report was passed out because it was mistakenly overlooked in getting sent to be published on the NPGA website. The report was read by Vice President Chad Hudson. Two of the three new members to the committee have been lost due to unavoidable circumstances. The Publications report was unanimously accepted.

YOUTH

Vice President Chad Hudson read the report. Revisions to the scholarship application that the Board requested were made. The Youth report was unanimously accepted.

COMPLIANCE

One case required the Board to go into closed session. The Board agreed to delay the closed session until Friday morning (14th) so all parties can be in attendance as well as the Compliance Chair.

COORDINATOR REPORTS

AFFILIATED CLUBS

Kathy Grffiths presented the report. It would be helpful for clubs to remember to contact Kathy when club officer information changes. The Affiliated Clubs Coordinator report was unanimously accepted.

SHOW

Sue Seiler presented the report. The Master Champion ribbons will have to be ordered in the next couple of months and continues to be a challenge to predict usage. It was suggested to post periodically on the Information Portal page reminders to people about the Master Champion ribbons. The Show Coordinator report was unanimously accepted.

REPORT OF AWARDS

Vice President Chad Hudson read the report with no further discussion. The Report of Awards Coordinator report was unanimously accepted.

ELECTIONS

Vice President Chad Hudson read the report with no further discussion. The Election Coordinator report was unanimously accepted.

DEPARTMENT REPORTS

MEMO

Vice President Chad Hudson read the report. To help reach the goal of having the Youth and PR Committees submit an article for each MEMO publication, Vice President Hudson will contact the committee chairs. Vice President Hudson will also talk with the Youth Committee Chair about the requirement for the scholarship essay, currently required to be a hard copy, and the possible change to a digital file for easy inclusion into the MEMO. Including color for the Fall issue was approved with the anticipation that ad sales will cover the additional cost. Volunteers to sell business card ads were asked for this year.

Show results submission difficulties from one region were addressed. Some suggestions included asking Maggie for possible solutions and show secretaries asking others, who do not have problems, for help to get results out.

The MEMO report was unanimously accepted.

WEBMASTER

The Board reviewed the report as submitted with no further discussion. The Webmaster report was unanimously accepted.

MERCHANDISE

The Board reviewed the report as submitted. The Merchandise Department has the approval to drop the price of the Best of Memos in order to encourage sales as suggested.

The Board approved the cost of properly formatting the Basic Owner's Manual, which has been published as an experiment on Amazon, to be read correctly on kindle. An ad hoc committee, with members Crystal Shults, Sarah Read and Linda Henwood, was formed to address questions about other publications that could be published for Kindle. The committee will also address in January the ease of updating the book, costs, and possible combination of publication to increase sales.

The Merchandise report was unanimously accepted.

10 minute BREAK- reconvened at 10:42AM

OLD BUSINESS

Old Business Item A: Revise R &R 4.O. (1),(2) and (3) to remove references to Assistant Clinician.

Motion 2017-16

Henwood/Fraser

Passed: 13-0-1

Revise R & R 4.O. (1), (2) and (3). Remove references to Assistant Clinician.

YES: Fraser, Gredin, Hepner, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

Old Business Item B: Amend Bylaws 4.3 and 4.7- Director

Published in MEMO as required to inform membership.

Motion 2017-17

Gredin/Irving

Passed: 13-0-1

I move that the Bylaws Sections 4.3 and 4.7 be amended as follows:

Per Section 4.3 of the Bylaws, "in event there is either no candidate or a single candidate running in the region, the regional election will be eliminated for that year and the region's members will be notified. If there is no candidate, the region will be served by its remaining director. An unopposed candidate would be declared the winner." Amended to read: in the event there is either no candidate or a single candidate running in the region, the regional election shall be eliminated for that year. If there is no candidate the directorship will be passed to the VRD and the region's members will be notified. If there is no VRD the directorship will remain vacant for two years and the region will be served by its remaining director. An unopposed candidate would be declared the winner."

Per Section 4.7 of the Bylaws, "A vacancy on the Board of Directors shall be deemed to exist in the case of death, retirement, resignation or removal of any Director, or if the authorized number of directors is increased." Insert section to read: "A vacancy on the Board of Directors shall be deemed to exist in the case of death, retirement, resignation or removal of any Director, or if there is no candidate running in a particular region thus creating a vacancy, or if the authorized number of directors is increased."

YES: Fraser, Gredin, Hepner, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

Upon passing Sheryl Howard was welcomed to the Board representing Region 4.

Old Business Item C: Adopt Conflict of Interest Policy

Motion 2017-18

Henwood/Shunney

Passed: 14-0-1

I move that the Conflict of Interest Policy be adopted.

YES: Fraser, Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

NEW BUSINESS

New Business Item A Withdrawn by maker.

New Business Item B

Motion 2017-19 Fraser/Shults Failed: 4-10-1

I move that the position of a parliamentarian be reinstated/added into the RR.

YES: Fraser, Read, Shunney, Shults. NO: Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Ridley, Rogers, Seiler, Staley. ABSENT: Fonda

New Business Item C

Motion 2017-20 Fraser/Hubbard Passed 14-0-1

I move that the Rules and Regs 9.E(4) be changed from: E. Hearing (1) The Vice-President will notify both parties in writing of the time and place where the Board of Directors will hear the case. Both parties have the right to be present at the hearing at their own expense. (2) At the hearing, the parties will be given an opportunity to address the Board with a statement. No cross-examination of one party by the other party will be allowed. (3) In the event that a Director is one of the parties to the complaint, the Director will be excluded from the hearing, other than the opportunity to address the Board as provided for in the preceding subparagraph. (11-33) (4) The deliberations by the Board in which the written submissions and any oral statements given are considered will be done in closed session. The decision by the Board will be by confidential written motion with a roll call vote. The decision by the Board will be final and will be communicated to both parties by the President in writing.

To E. Hearing (1) The Vice-President will notify both parties in writing of the time and place where the Board of Directors will hear the case. Both parties have the right to be present at the hearing at their own expense. (2) At the hearing, the parties will be given an opportunity to address the Board with a statement. No cross-examination of one party by the other party will be allowed. (3) In the event that a Director is one of the parties to the complaint, the Director will be excluded from the hearing, other than the opportunity to address the Board as provided for in the preceding subparagraph. (11-33) (4) The deliberations by the Board in which the written submissions and any oral statements given are considered will be done in closed session. The decision by the Board will be by confidential written motion with ballot vote. The decision by the Board will be final and will be communicated to both parties by the President in writing.

YES: Fraser, Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

New Business Item D

Motion2017-21

Fraser/Howard

Passed 14-0-1

I move that the last line of Elections RR 11.D. be changed from:

Director, three written nominations bearing the information required in the Director Nomination Form, validated by the Election Coordinator are required, for the Vacancy Replacement Director, only one is required. One of the three may be a self-nomination by the prospective nominee. Nominators must be voting members in good standing, and all nominators of a given nominee must possess separate NPGA membership numbers. "The Director Nomination Form may be sent via US Mail or may be sent via email as a scanned PDF document to the Election Coordinator. "

To "The Director Nomination Form may be sent via US Mail, facsimile (fax) machine or may be sent via email as a scanned PDF document to the Election Coordinator."

YES: Fraser, Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

Lunch Break from 11:35Am to 1:38PM

The Board took the agenda out of order and went back to:

JUDGES TRAINING COMMITTEE REPORT

The report was presented by the chairperson, Linda Colville. Agenda item C Old Business that pertained to enabling a judge to initiate a compliance complaint for violation of Rules for Official Shows without having to submit filing fees was reviewed by the JTC and unanimously agreed should be dropped.

Proposal #1: (Protocols for service awards and lifetime licenses). Directive from the Board accepted the recognition of awards for service award protocol presented. The lifetime license protocol presented was not approved.

NEW Business Item H

Withdrawn by maker.

A Directive from the Board to the JTC chair asked for two things:

- 1) Add an ethics discussion component to judges training that addresses perception and potential ethic situations,
- 2) Article published in the MEMO that fully explains the Judges training process of how the NPGA grants license to judge and the safeguards in place for the integrity of the process.

The JTC report was unanimously accepted.

NEW Business Item E

Motion 2017-22

Seiler/Ridley

Passed 14-0-1

I move for the adoption of the following job description for the NPGA Clinician, and add the position to the NPGA Organization Chart as a separate entity under the Executive Board (i.e. Standing Committee Chairs, Department Heads, NPGA Clinician)

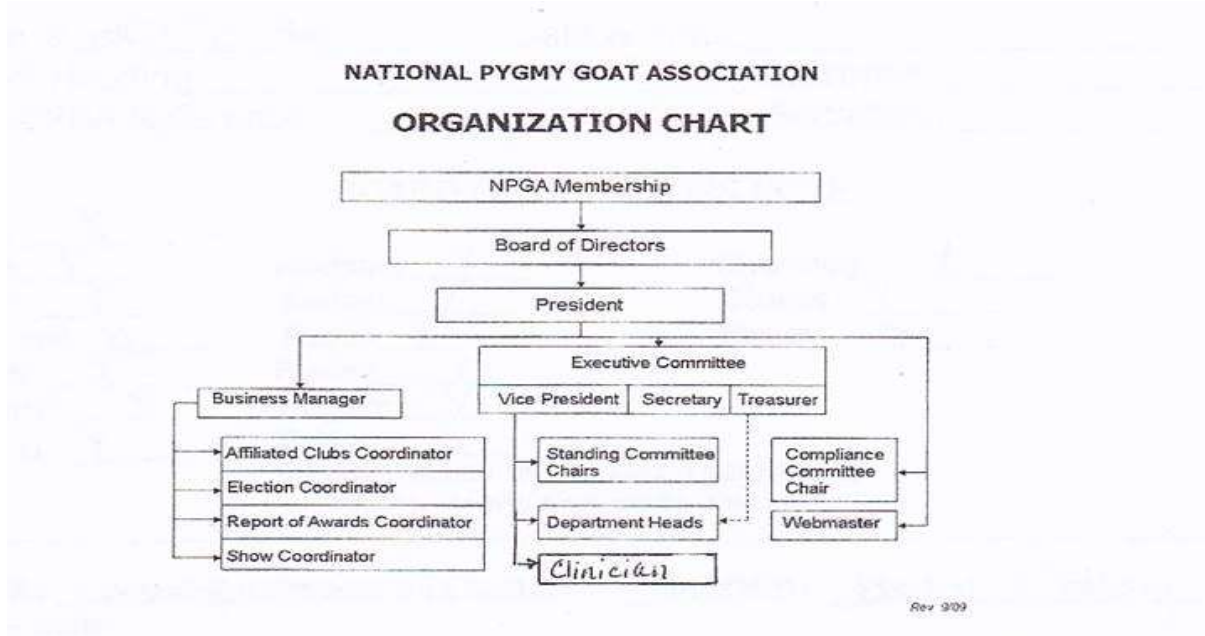
Job description for NPGA Clinician:

- 1) Maintain close coordination with the Judges Training Committee Chair throughout all phases of the preparation and conducting of the NPGA Judging Clinic and official NPGA continuing education clinic for judges.
- 2) Coordinate and implement the instruction for the Judging Clinic that is held on the two days immediately prior to a scheduled Judging Exam.
- 3) Develop the curriculum used in the NPGA Judging Clinic. The curriculum should at least include the following:
 - a. NPGA Breed Standard
 - b. NPGA Score card
 - c. Correct terminology
 - d. Faults and disqualifications
 - e. Identification of structural differences
 - f. Practice doe, wether and buck classes
 - g. Ethical behavior of judges
- 4) Prepare and distribute the appropriate handouts to the Judging Clinic attendees.
- 5) Coordinate, develop and implement the official NPGA continuing education clinic meeting the requirements set by the JTC (Judges Training Committee) and approved by the Board of Directors.
- 6) Provide a written report to the Board of Directors at the January Board meeting including evaluation of the clinics and recommendations for changes.
- 7) Sign a statement at the bottom of the job description that they have read, understood and will comply with their job description.

Qualifications:

- 1) NPGA licensed judge in good standing for a minimum of three years.
- 2) Demonstrate a trend of behavior that shows:
 - a) reputation in the judging community for excellence, decisiveness, even temperament, and accuracy
 - b) being a team player
 - c) compliance with policies and procedures
 - d) positive and appropriate interactions

- 3) Demonstrate ability to create teaching objectives, materials, and present in a clinic environment.



YES: Fraser, Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

NEW Business Item F

Motion 2017-23

Shults/Hudson

Passed 14-0-1

I move to change Show Rules I.1.c from:

c. In the event that a scheduled Master Champion Challenge class cannot be held due to an insufficient number of entered PGCH animals, the Report of Awards form and ribbon may be used in a subsequent Master Champion Challenge class competition provided the NPGA Show Coordinator is advised prior to such use. Paragraph **A.9** of these rules (Show Cancellations) does not apply to the application of this rule when a Master Champion Challenge class cannot be held due to an insufficient number of entered PGCH animals. (11-29)

To:

c. In the event that a scheduled Master Champion Challenge class cannot be held due to an insufficient number of entered PGCH animals, the Report of Awards form and ribbon may be used in a subsequent Master Champion Challenge class competition provided the NPGA Show Coordinator is advised prior to such use. Paragraph **A.8** of these rules (Show Cancellations) does not apply to the application of this rule when a Master Champion Challenge class cannot be held due to an insufficient number of entered PGCH animals. (11-29)

YES: Fraser, Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: none ABSENT: Fonda

NEW Business Item G

Motion 2017-24

Read/Staley

Passed 13-1-1

I move that the Breed Standard change from:

2. Breed Characteristics: Color and Breed -Specific Markings:

SOLID BLACK: Body Colors: All body hairs black in color. No other solid colors are acceptable. Required Markings: none. Optional Markings: white patches or bellybands anywhere on barrel between point of elbow and stifle joint

BLACK: Body Colors: All body hairs black in color. No other solid colors are acceptable. Required Markings: muzzle, crown, eyes and ears distinctly accented in white. Optional Markings: (a) white patches or bellybands anywhere on barrel between point of elbow and stifle joint; (b) tail accented in white.

AGOUTI: Body Colors: Black Agouti and Grey Agouti -Black and white hairs intermingled, producing an appearance ranging from highly grizzled to nearly solid. Brown Agouti -Brown and white hairs intermingled, producing an appearance ranging from highly grizzled to nearly solid. Required Markings: (a) muzzle, crown, eyes and ears distinctly accented in white and may be intermingled with hairs the same color as the body; (b) hoofs, face, and forehead distinctly darker than, but of the same color as, the main body color; (c) All agoutis have solid stockings (black on the Black Agouti and Grey Agouti, brown on the Brown Agouti). Stockings are defined as, from the knee down on the front legs and from the top of the hocks down on the rear legs. Optional Markings: (a) white patches or bellybands anywhere on the barrel between the point of elbow and stifle joint; (b) dorsal stripe darker than, but of the same color as, the main body color; (c) varying degrees of grizzling on areas of the body (such as the chest, shoulders, mane, and tail). (10-06)

To: 2. Breed Characteristics: Color and Breed -Specific Markings:

SOLID BLACK: Body Colors: All body hairs black in color with solid black stockings. No other solid colors are acceptable. Required Markings: none. Optional Markings: white patches or bellybands anywhere on barrel between point of elbow and stifle joint.

BLACK: Body Colors: All body hairs black in color with solid black stockings. No other solid colors are acceptable. Required Markings: muzzle, crown, eyes and ears distinctly accented in white. Optional Markings: (a) white patches or bellybands anywhere on barrel between point of elbow and stifle joint; (b) tail accented in white.

AGOUTI: Body Colors:

Black Agouti and Grey Agouti -Black and white hairs intermingled, producing an appearance ranging from highly grizzled to nearly solid with solid black stockings.

Brown Agouti- Brown and white hairs intermingled, producing an appearance ranging from highly grizzled to nearly solid with solid brown stockings darker than the main body color.

Required Markings for all Agoutis: (a) muzzle, crown, eyes and ears distinctly accented in white and may be intermingled with hairs the same color as the body; (b) face, and forehead distinctly darker than, but of the same color as, the main body color. Stockings are defined as, from the knee down on the front legs and from the top of the hocks down on the rear legs.

Optional Markings: (a) white patches or bellybands anywhere on the barrel between the point of elbow and stifle joint; (b) dorsal stripe darker than, but of the same color as, the main body

color; (c) varying degrees of grizzling on areas of the body (such as the chest, shoulders, and mane); (d) tail may be accented in white. (10-06)

YES: Gredin, Hepner, Howard, Hubbard, Hudson, Irving, Read, Ridley, Rogers, Seiler, Shunney, Shults, Staley. NO: Fraser ABSENT: Fonda

Bid for Convention 2018 There was only one bid for the 2018 Convention. The Board approved the bid for Region 4 in Wooster, Ohio for the dates of June 14th thru June 19th, 2018.

Closed session

Volunteer of the Year: The Board selected David Wortham as the Volunteer of the Year.

Compliance Chair Appointment: The Board approved the appointment of Gail Brinkley.

4:04 PM meeting adjournment

June 9th, 2018.

Meeting called to order at 10:36 AM

Closed Session

3:06 PM meeting adjournment

January Meeting: Tempe, Arizona. January 7-8th, 2018