

National Pygmy Goat Association Board Meeting
January 9 & 10, 2015
Phoenix, Arizona

Saturday, January 9, 2015

The meeting was called to order at 8:06 am by Vice President Linda Henwood. Present were: Vice-President Linda Henwood, Secretary Michelle Fonda, Treasurer Joyce Hubbard, Directors- Denise Fraser, Lynda Gredin, Karen Hepner, Rebecca Mumpower, Nancy Powell, Sarah Read, Katie Ridley, Cheryl Rogers, Kim Shunney, Donna Staley, Crystal Shults, and Jose Torres. Absent was Jean Sisco.

Officer Reports

1. President: No report. The office has been vacant since 1/1/15.
2. Vice President: Vice President Henwood reported that the chairs are compliant with getting reports in on time. No issues to report.
3. Secretary: Secretary has no report.
4. Treasurer: Treasurer is still awaiting year end-totals. No final year-end report at this time.

Approval of Minutes: The Board voted to approve the June 2014 Minutes.

Approval of Agenda: The Board voted to approve the January 2015 agenda.

Election of 2015 Officers

President: The board received only one nomination, Linda Henwood. Henwood accepted.

Vice President: Nominated were Michelle Fonda and Lynda Gredin. Lynda Gredin was elected Vice President.

Secretary: The board received only one nomination, Sarah Read. Read accepted.

Treasurer: The board received only one nomination, Joyce Hubbard. Hubbard accepted.

Session halted while the officers became reseated. Session resumed at 8:20 am.

Central Office Report

Business Manager Dori Lowell led off her report by reporting a sharp decline in membership. At the time of the meeting, membership was at 915 members. Lowell also informed the board about some issues she's been having with her mail delivery. She suggests that if a member is expecting mail from her, and it has been longer than 2 weeks, that they should contact her.

Lowell will also produce a current roster for members for purchase. Publishing and mailing current rosters at NPGA expense is prohibitive at this time. Roster will be in CD-ROM format and can be purchased for \$10.00. This will be advertised on the website and the Memo.

Certification Committee

One animal that was submitted did not conform to NPGA Breed Standard Color Patterns, it was denied by the committee. A second animal was presented to Lowell, and she needed to contact the owner for additional pictures. She has not received any new, additional photos of the said goat.

2015-01 Passed Shults/Mumpower

I move that the last sentence of Rules and Regulations 8.A be changed to read, "This information will be published on the NPGA website and/or the Spring Edition of Memo."

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: None. Absent: Sisco

Central Office Report was accepted.

Committee Reports

Breed Standard

Due to the illness of the Breed Standard Chair, the items from the June 2014 meeting that had been referred back to the committee for discussion and recommendations will be addressed by the June 2015 Meeting.

The Breed Standard Report was accepted.

HER

Interim Chair, Kay Orlando, reported having no issues as chair. She continued to field health-related questions as needed. The committee also has been assisting with articles in Memo related to Pygmy health.

The HER report was accepted.

Appoint Chair

The board received only one applicant for the HER Chairperson, Jay Griffiths DVM. Dr. Griffiths was appointed chairperson.

JTC

The JTC Committee has two items they address in the report.

a. The JTC recommends the board set a minimum amount of candidates as a means of cost-savings to the organization. The average JE costs NPGA approximately \$5000 per year. They suggest a minimum of 4 candidates, or there will be no exam.

The Board discusses setting a minimum. Fraser suggests raising test fees to bring NPGA in line with other goat registries. The board also discusses other ways to create cost savings, but ultimately decides to raise fees for both the written and practical exams. The board also discusses changing the length of time that the written test will stand. There is discussion between setting the minimum number of candidates at 6 or 4.

b. Creating a separate job description for judges.

The board feels that all existing language and documents are sufficient, and it will remain as it currently is.

The JTC report was accepted.

2015-02 Passed Fraser/Powell

I move that Rules and Regulations 10.B.1 to change test fee from \$25 to \$50. And, that the last sentence be changed to "Candidates must have taken the written test 90 days prior to the Judging Exam and passed that test 60 days prior to same."

Rules and Regulations 10.D.2: Change fee for the Practical Exam to \$200.00

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: None. Absent: Sisco

NPGA Website will be updated immediately to reflect the new testing fees and time frames.

2015-03 Failed Read/Torres

I move that we add to Rules and Regulation 10.D.7 “A minimum number of 6 candidates must have met the requirements set forth in R&R 10.B.1 in order to facilitate the Clinic/Exam. If the minimum number of candidates is not met, the exam will not be held. If the required 6 candidates are not registered with their fees at least 53 days prior to the Clinic, the Judges Exam will not occur at the National Convention.”

Yes: Fonda, Mumpower, Read, Torres. No: Fraser, Gredin, Hepner, Hubbard, Powell, Ridley, Rogers, Shunney, Shults. Absent: Sisco.

2015-04 Passed Read/Torres

I move that we add to Rules and Regulations 10.D.7 “A minimum number of 4 candidates must have met the requirements set forth in R&R 10.B.1 in order to facilitate the Clinic/Exam. If the minimum number of candidates is not met, the exam will not be held. If the required 4 candidates are not registered with their fees at least 53 days prior to the Clinic, the Judges Exam will not occur at the National Convention.”

Yes: Gredin, Hepner, Hubbard, Mumpower, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: Fraser, Powell. Abstain: Fonda. Absent: Sisco

Appoint Chair

There were 2 applicants to the JTC Chair. The board discussed both candidates. Jason Overman was appointed JTC Char.

Public Relations

The former Public Relations Chair, Rebecca Mumpower, did speak to the board. She did state that it was too challenging with such a tiny budget to make any kind of progress. There was no report.

Appoint Chair

The resume was circulated of the sole applicant, Stacey Cohen. She is a new member to NPGA with an extensive media background. The board asks if she understands that the position to which she has applied, is a volunteer one. Before the board confirms the appointment, the clarification must be made to her that it is an unpaid position.

Publications

Jean Sisco has been serving as interim chair, and the board members serving on the publications committee have been very pleased with her job as interim.

The Publications Report was accepted.

Appoint Chair

Jean Sisco was the sole applicant. Sisco was appointed as chair.

Youth

In the Youth Committee report, the chair, Janice Klenke reported that she has finally filled all vacancies on the committee. The Youth Committee report was accepted.

Compliance

Ray Hoyt, chair of the Compliance Committee, presented the report. Hoyt has compiled an official compliance procedural manual.

The Compliance Report was accepted.

Coordinators

Affiliated Clubs

The report was presented by the coordinator, Kathy Griffiths. She reported that NPGA has 28 Affiliated Clubs. Several of these clubs had incorrect contact information. She will be working to rectify this. In addition, there are 24 Youth Affiliated Clubs, with several in the process of arriving of that designation.

The Affiliated Clubs Report was accepted.

Show Coordinator

The report was discussed. April Seiler gave a brief synopsis of the report. Susan Seiler is requesting the same budget as in 2014. The board noted that there is an increase in income from show sanctions, and that there are several regions that are participating in the rosette-recycling program.

The Show Coordinator Report was accepted.

2015-05 Passed Torres/Hubbard

I move that R&R 10.B.2 be changed to read: Any candidate, who passes the written test with 80% or more, does not have to take the written test again for the next three National Conventions.

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: None. Absent: Sisco

Report of Awards

Interim chair Jeff Smith asked in his report that judges pay more attention to detail when filling out the report. Board discussed that some judges are much slower than others in mailing in reports.

The ROA Coordinator Report was accepted.

Appoint Coordinator

CLOSED SESSION

OPEN SESSION

Colleen Wade was appointed and approved by the board.

Elections

The board discussed the report. No desire to change our rules or procedures at this time.

Discussion of procedure

After discussion of the report, Lowell will communicate to the Election Coordinator that all official NPGA correspondence done by the said coordinator, must come from Karen Crowder, as the NPGA member.

The Election Coordinator report was accepted.

Meeting adjourned for lunch until 1:15.

Back in session at 1:14.

Department Reports

MEMO

Maggie Leman reported that the hard copies of the Pygmy Goat World magazine are still missing. Dori Lowell will check to see if they are in the archives. Board also discussed placing a 60 day time limit on submitting show results. Memo will also begin running a Brag Ad special, it will be \$15 per ad per issue. The board also authorized the Editor to change ad rates to be reflective of only black & white covers.

The Memo Editor report was accepted.

Merchandise

Merchandise income was approximately \$15,000 in 2014. The chair, Becky Adams, reported that she will be setting up a table at the 2015 Convention. The board also felt that Adams setting up her own booth to merchandise her own, privately made items presents no conflict of interest.

The Merchandise Department Report was accepted.

Webmaster

Banner ads on front page will be sold for one year at a time, and the rates will be listed in the advertising fee schedule. She will create a waitlist for the banner ads. There will also be a business card ad at \$50 per ad to be featured with the online breeders listing. The board also discussed the possibility of creating an additional page for advertisers.

The Webmaster Report was accepted.

Ad-Hoc Committees

Appeal of Decisions to Board (Fraser)

Ad-Hoc committee chair Denise Fraser resigned as the chair. Ray Hoyt was appointed as ad hoc chair to come up with procedure to appeal decisions by the board. A report will be delivered in June 2015.

Info Requested from Central Office (Henwood)

We will not make any changes at this time as we currently remain in accordance with Washington non-profit laws. This ad hoc committee was dismissed.

Post proposed breed standard changes – notification in MEMO (Fraser)

No report due to the resignation of the chair.

Restrict breed standard from submitting addendums.

No desire by board to create a restriction. Reports often must be amended due to issues brought about by agenda items.

This ad hoc committee was dismissed.

Litigation Committee

Our legal counsel recommends no more than 1 or 2 persons to serve on the Litigation Committee. Henwood appoints April Seiler as the chair of the Litigation Committee. Seiler accepts.

Old Business

Revert back to breed standard outlined in The Illustrated Standard of the Pygmy Goat. (Breed Standard)

No action taken due to the Chair's medical absence. The item will be revisited in June 2015.

Allow registration of all progeny of registered parents. (Breed Standard)

No action taken due to the Chair's medical absence. The item will be revisited in June 2015.

Abolish Certification Committee (Breed Standard)

No action taken due to the Chair's medical absence. The item will be revisited in June 2015.

Create Job Description for NPGA judges and stand alone Judges Code of Ethics. (JTC)

This item was addressed and resolved in the JTC Chair's Report.

Requirements to hold Judges Exam (JTC)

This item was addressed and resolved in the JTC Chair's Report.

New Business

A. Change Youth show wins from 1/3 to full leg. (Read)

Amend Show Rule G.9.b. and eliminate Show Rule G.9.c.

There was no appetite for this motion. Item withdrawn.

B. Amendment to Director's Agreement. (Hubbard)

Amend the Director's Agreement, and add a paragraph to the Rules and Regulations N. And, to add sub para 6 to R&R 11.C.

2015-06 Passed (Hubbard/Torres)

I move that the Director's Agreement be amended to add paragraph 10:

10. I acknowledge that should I become a named plaintiff in a filed civil action against NPGA, I will be ineligible to serve as a NPGA director.

I further move that Rules and Regulations, paragraph 1. N be added to state:

1.N. Any Director or Vacancy Replacement Director who is or becomes a named plaintiff in a filed civil action against NPGA will be ineligible to hold office as a Director or a VRD, as appropriate.

I further move that Rules and Regulations, paragraph 11.C be amended as follows:

First, the title for 11.C changed to state: "C. Eligibility requirements for both Director and Vacancy Replacement Director."

Second, 11.C.6 be added to state: 6. Must not be a named plaintiff in a filed civil action against NPGA during the pendency of that action.

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres No: None Absent: Sisco

C. Compliance record maintenance (Hepner)

Amend R&R 9.F.

2015-07 Passed (Hepner/Rogers)

I move that Rules and Regulations, paragraph 9.F be amended as follows:

Current: "Records. All submitted material by the parties (complaints, responses, other documentation, witness statements, etc.) and any written material generated by the NPGA **may** be filed in a sealed folder and stored in a suitable repository at the Central Office."

Amendment Proposed: "Records. All submitted material by the parties (complaints, responses, other documentation, witness statements, etc.) and any written material generated by the NPGA **will** be filed in a sealed folder and stored in a suitable repository at the Central Office." (Emphasis added)

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: None Absent: Sisco

D. Conflict of Interest Policy (Henwood)

After discussion, this item was tabled until June 2015. Kim Shunney is to chair an ad-hoc committee regarding a Conflict of Interest Policy.

E. Correction to RR 11.G (Hubbard)

Housekeeping correction to R&R 11.G.

2015-08 Passed Hubbard/Torres

I move to correct a word in R&R 11.G: All nominees, including automatic candidates, must formally accept their nominations by submitting an autobiography of 150 words or less. This autobiography must reach the Election Coordinator no later than September 1st; otherwise the nominee or the automatic candidate will not be eligible for election. The submitted autobiographies will be checked by the Election Coordinator for proper length, that they only contain pertinent facts about the candidates activates **activities** and qualifications, and do not include endorsements of derogatory comments.

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: None Absent: Sisco

F. Amend Champ Challenge tally (Gredin)

Judges are to write their top 3 placings for the National Champion Challenge and sign their name.

The Board had no appetite for this motion. The item was withdrawn.

G. Amend SR. G.7 – define exhibitor (Fonda)

Provide a clarification to Show Rule G.7 on what constitutes an exhibitor.

2015-09 **Passed** **Fonda/Powell**

I move that an addition of (italics) to Show Rules G.7: At least six exhibitors must be represented at any show for a Grand Champion to earn a win. For purposes of meeting this requirement, each NPGA membership number shall constitute one exhibitor, or in the case of a non NPGA member, the owner(s) of record on the registration certificate. Only one membership number/name can be assigned to each animal for the purpose of counting exhibitors. (Effective 5/1/2000) (00-02, 00-03)

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: none Absent: Sisco

H. Amend 2013-21, addition of RR8E (Powell)

To amend motion 2013-21 to provide clarification on a chair's recordkeeping of any committee business. To add this paragraph to R&R 8.E.

2015-10 **Passed** **Powell/Torres**

I move to amend motion 2013-21. (Replace last sentence (highlighted) with sentence in italics)

"If a committee chair conducts any committee business by e-mail, all relevant paperwork/documentation must be sent to all committee members with specific instructions on what the committee members are to do with that material. Any communication by any committee member from that point forward must go to all members (keying Reply All). The chair will be responsible to ensure that these procedures are followed. In this manner, the chair and all committee members should have a complete file of all material under consideration and of all comments and input from every participating committee member. If any voting by committee members is a part of the business being conducted, the chair will compile the voting tallies by all participating committee members. **Since all exchanges are done in writing, the chair's own complete file with all correspondence and voting tallies will constitute the official record of the proceedings.** *The report of the chair constitutes the minutes of the committee.*"

I also propose addition of this paragraph to RR.8.E, with subsequent re-lettering of the rest of items in R&R 8.

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres. No: Mumpower Absent: Sisco

I. Change of breed standard to The Pygmy Goat Breed Standard, 5/1/75; Revised 10/1/79.

The board will submit this to the Breed Standard Committee for review.

J. Create a special designator for non-breeding animals (Sisco)

Create and authorize a marker to denote registered animals that are not to be used for breeding.

This item was withdrawn.

The board took a brief break, and went back into session at 4:32pm.

Budget

The board reviewed the income and expense reports and discussed ways to trim costs. At this time, no action was taken. Each board member was asked to give some serious thought to ways to cut costs.

Meeting adjourned at 5:31 pm.

Sunday, January 11, 2015. Reconvened at 8:33 am

Open Session

Stacey Cohen (PR Chair applicant) introduced herself to the board. She is a new member to NPGA, and she owns two rescue goats. She lives in Arizona. Cohen is approved as PR chair.

8:59 am on break

11:22 am - Back in session

The board continued further budgetary discussion. Two items discussed are \$2.00 registration fee increase, and a restriction of the JTC Committee to a flat fee of \$2500 to use for travel. The scholarship money for 2015 was donated at the meeting. There was also more discussion about NPGA soliciting donations, creating a Premier Membership Tier, and gift cards.

Dori Lowell is going to look into pricing for programming updates for the Herdbook. The board authorized Lowell to take the costs out of the cash reserves to make the necessary updates.

The 2015 Budget was approved.

Director Powell moved to make a motion to give the Litigation Committee the full authority to negotiate and settle pending litigation.

2015-11 Passed Powell/Torres

I move that we give April Seiler and Ray Hoyt, the Litigation Committee, the authority to act with the full authority of this board to negotiate and settle pending litigation.

Yes: Fonda, Fraser, Gredin, Hepner, Hubbard, Mumpower, Powell, Read, Ridley, Rogers, Shunney, Staley, Shults, Torres No: None Absent: Sisco

Meeting Adjourned 12:19pm

Submitted by Sarah Read, NPGA Secretary