

Publications Committee Report
Filed by Maggie Leman, Interim Chair

Current Committee Members

Region 1	Karen Crawford, Washington	Rotates off 12/11
Region 3	Denise Fraser, California	Rotates off 06/11
Region 4	Karen Butler, Ohio	Rotates off 12/11
Region 5	Lynda Gredin, Pennsylvania	Rotates off 12/10
Region 8	Laurie Getzendanner, North Carolina	Rotates off 12/11
Webmaster	Aaron Esterline, Washington	No fixed term (R&R 8.L.1)
MEMO Editor	Staci McStotts, Washington	No fixed term (R&R 8.L.1)

The new chair will need to fill 3 more committee positions; Regions 2, 6 and 7 are vacant. Since the bulk of this committee's work is done by email and frequently there is an impending deadline, any new members should have ready access to email and be willing to check it daily and respond promptly.

The Basic Owners Manual was put on disk and mailed to Jim Huber for printing on April 20. On May 1 I was emailed a proof from the printing company to look over and approve. I did not check every single word; I scanned it for proper layout and approved it. This should give enough time for the latest issue to be available at Convention.

Special logos for members and affiliated clubs were created, approved and put on the NPGA website for downloading. The traditional NPGA logo was approved for use as a website link only. This should help increase traffic to the NPGA website and increase public awareness at shows and other NPGA functions.

At the suggestion of the Board I asked the committee members for topics for more articles for the website. The committee members made these suggestions – Show Preparations, How to Buy a Pygmy Goat, Vaccinations, How to Give Injections, a more practical Homemade Kid Formula, Kidding Supplies/First Aid Kit, Basic Kidding Information, Microchip Use, Treating Lice, and a Deworming Schedule with suggested dosing info. I believe all of these topics have been covered in MEMO articles. I have sent a list of possible articles to the committee members for review. After their review they can be Board approved and made available to Aaron for publishing on the website. This should be an ongoing project.

Staci regularly submits articles and items for committee review. An article generally takes 4 to 6 days to go through committee, have corrections made and get it back to her. I am very pleased with how well the current members respond with their ideas, corrections and input. Most MEMO items and articles still come in right at the deadline. This tends to put Staci and the Publications committee in a crunch. Some articles need considerable grammatical and spelling corrections and clarification as to the author's intent and meaning before they can be approved.

Spring Issue MEMO: Twenty articles and items were put through committee for the Spring issue. Staci emailed the completed Spring Issue of MEMO to me for final review and it was approved.

Summer Issue MEMO: The committee received 14 articles, items and reports for review for the Summer Issue of MEMO. This issue will also contain the January Board meeting minutes. Staci emailed the completed Summer issue for my review and it was approved.

The Affiliated Clubs information packet needs to be reviewed, updated and put on disk. The packet currently available is still useful but slightly out of date and is not in digital format. I would suggest a volunteer be found to retype this into an MSWord document, perhaps doing some preliminary editing. It can then be handed over to the Affiliated Clubs Coordinator and/or the Publications Committee for further updating and final approval.

I have started work on the Best of MEMO IV. I have reviewed the list of articles available for inclusion and eliminated those that are irrelevant or are repeats. Next I will compile articles with the same topic and further narrow the choices by eliminating those that are out-of-date or too vague. This list will be compared to the articles in the Best of MEMO 1, 2 and 3 to see what topics have been well covered and what new topics and updated information should be in the Best of MEMO 4. This should result in a Best of MEMO 4 that complements the others in the series and that can also stand alone. I am hoping to have this project completed and available by the next Convention. However bear in mind that relatively few of these articles are available digitally. Linda Henwood has those that were used in the MEMO while she was the Publications chair and is sending a disk. At the least, there is going to be a lot of word processing to do. I have had several people volunteer to help and I will be calling on them once I have narrowed down the list of relevant and up-to-date articles. Right now it is still just a lot of sorting and grouping, and while time consuming, I think it is best done by one person.

I have enjoyed serving as the interim chair for this committee and hope to continue as the appointed chair.

Respectfully submitted,

Maggie Leman