

DIRECTOR'S AGREEMENT

As a member of the Board of Directors, I understand that my duties and responsibilities include the following:

1. I will advocate for and promote the National Pygmy Goat Association (NPGA).
2. I will fulfill all the responsibilities stated in the Regional Director Job Description.
3. I will review relevant Board materials and be prepared for active participation in all Board meetings. These materials include the Board meeting agenda, all associated reports and agenda item submission forms.
4. I share responsibility with other Board members to ensure the fiscal stability of NPGA. It is my duty to be familiar with and participate in reviewing the budget and, whenever appropriate, to oversee its proper implementation. When paying out reimbursable funds, I will always seek the lowest cost figures.
5. It is my obligation to help establish long range goals and policies and to ensure to the best of my ability that they are carried out. To this end I will familiarize myself with all the current issues.
6. I will read and understand the organization's Articles of Incorporation, Bylaws, Rules and Regulations, Rules for Official Shows, Code of Ethics, Job Descriptions, and other operative documents, and take responsibility to ensure that NPGA is adhering to them.
7. I will not divulge to anyone outside of the Board of Directors any proceedings, decisions, or activity that takes place during CLOSED SESSIONS of the Board.
8. I will avoid actual and apparent conflicts of interest, whether such conflict arises from a personal, professional, familial, social, business or other relationship. If I become aware of any potential conflict of interest I will immediately disclose its existence and nature to the President, and will remove myself from any discussions and/or votes on related matters.
9. I will not make any false or misleading statements to another Director, other NPGA members, or any member of the public.

In turn, NPGA is responsible to me in the following ways:

1. I will be sent or given, without request, financial and other reports and Board materials to adequately prepare for Board meetings. I will receive notification of meeting dates and motel arrangements in a timely manner.
2. I can call on the Business Manager and any other NPGA representatives to discuss issues, policies, goals or objectives. These individuals will respond in a straightforward manner to questions I feel are necessary to carry out my fiscal and legal duties to this organization.

Date: _____

Signature: _____